

THE PROTECTION OF PERSONAL INFORMATION (POPI) ACT DISCLOSURE AND CONSENT TO OBTAIN INFORMATION

The Protection of Personal Information (POPI) Act requires us to inform you how we use, disclose and destroy personal information we obtain from you. We are committed to protecting your privacy and will ensure that your personal information is used appropriately, transparently, securely and according to applicable law.

We at Du Toit Advisors, respect your constitutional right to privacy. We are committed to and bound by the terms and provisions of the Protection of Personal Information Act 4 of 2013 ("POPIA") regarding the processing (acquisition, usage, retention, transmission, and deletion) and sharing of your personal information. The purpose of this email will enable us at Du Toit Advisors to lawfully process your personal information.

This privacy notice provides an overview of how we obtain, process and disclose your personal information, in accordance with the requirements of the POPI Act.

Information we collect

We will collect and process your personal information to enable us to contact you for the purposes of understanding your requirements and delivering our professional services in accordance with your requirements. This information will be obtained directly from you unless you have authorised us to obtain information from third parties on your behalf.

How we use your information

We will use your personal information solely for the purposes:

- for which it was collected and agreed to enable us to undertake the services requested by you
- to comply with an obligation imposed by law
- where it was agreed with you in the form of consent

Access to personal information

Our employees will have access to your personal information to administer and manage our agreed services.

We may also disclose your information:

- Where we have a duty or a right to disclose in terms of law;
- Where we believe it is necessary to protect our rights;
- Where you have requested us to do so.

How to contact us

If you have any queries about this privacy notice; you need further information about our privacy practices; wish to withdraw consent; exercise preferences or access or correct your personal information, please contact me.